

**West Island Woodlands Community Advisory Group
January 19, 2000
Regional District Office**

Present:

Dennis Fitzgerald - Weyerhaeuser	Bill Randles - IWA
Jack Thornburgh - AEC	Eileen Parker - Chamber of Commerce
Pat McKay - small business sector, sawmills	Mike Carter - PRTA
Steve Chambers - Weyerhaeuser	Dan Powell - Ministry of Forests
Harold Carlson - AV Outdoor Club	Lisa Robinson -Tseshaht
Tawney Lem - Hupacasath First Nations	Dave Watts - Tseshaht
Heath Krevesky - HUU-ay-aht First Nations	Gillian Trumper - City of PA
Larry Johnson - HUU-ay-aht First Nations	Gary Swann - Regional District
Neil Malbon - Weyerhaeuser	Charlie Cootes Jr. - Uchucklesaht First Nations
Michelle Colussi - CCE, Facilitator	Diane Morrison - recorder

Regrets:

Joe Thorne	Gary Johnson
John McIntosh -Parks Canada	Maureen Touchie - Ucluelet First Nations
Jim Levis - Bamfield	

1. Welcome and Introductions:

2. Approval of Agenda and Minutes:

Revised Agenda accepted.
December 15/99 minutes accepted. No additions/corrections.

3. Old Business:

Representatives and alternates (#9 Dec 15 minutes)

A sign-up sheet was distributed and names were confirmed for a number of organizations. Sheet will be distributed again at the next meeting. Consistency is important given the time frame and the amount of information to cover.

Another sheet was distributed to confirm/collect contact information for group. That information will be compiled and sent to members with minutes.

Web Site (#9 Dec 15 minutes)

Neil looked a couple of models available through Intranet sites. Two people in Weyerhaeuser office in Nanaimo will be looking after this. What does group want to see on site?

Comment - if presentations (such as Glen Dunsworth's) could be prepared electronically, they could easily be posted.

Comments - Perhaps find an existing site to piggyback with. It would be better if the site were not associated with Weyerhaeuser. Approvals could be problem and better for independence of organization and process.

AEC could look into but it already shares with one other organization. Other possibilities mentioned were Regional District site, Mid-Island Communications

Systems (MCS) Welcome Page, Island Internet city listings and links, hot mail home page. Gary Swann will explore current sites and Heath Krevesky will look into hot mail options.

Other Reports

Response to Open House participants

Neil Malbon is preparing information package with cover letter thanking people for interest and asking if they wish to be on a mailing list, minutes from first two advisory group meetings, list of advisory group members. This will be finished in the next week or so.

Group may want to send information about web page out later so as not to delay this information mailing.

4. WIW overview:

Steve's presentation highlighted sections of white binder information and overheads. Overheads attached.

5. Introduction to Terms of Reference (TOR) outline:

Michelle presented a draft set of TOR for the groups comments and discussion. This draft is a starting point only, to be added to, only a suggestions at this point. She asked group to read through them and be prepared to comments and discuss at the next meeting.

Comment - any handouts or information needs to be dated in order to track for auditing process. Group agreed.

6. Code of Conduct (Group Guidelines):

Last page of the TOR was the Group Guidelines (Code of Conduct for process).

Comment - this is one of the best sets of guidelines ever seen. Felt they would be hard pressed to come up with anything better.

Comment - asked if there could be something about discussions being interest-based rather than position-based.

(Explanation: There can be a tendency for participants to bring established positions to the table. Underlying the positions are the reasons, interests, concerns, needs, wants, and possible solutions. This is where common ground exists. If this information is never acknowledged, it can be difficult to build from similarities rather than differences.)

Michelle will add a point on this. (Point #7)

Revised Code attached with minutes.

7. Values/Goals/Indicators - introduction (Dennis):

The six criteria (found in white binder at Certification Standards Tab, Section 3, Item 4.3, page 15) are the umbrella structure of the CSA certification process. In developing Values, Goals and Indicators for each of these criteria, three questions might help:

- where are we going (target)
- how will we get there (tactics)
- how will we know when we get there (measure)

Excerpt from "The Living Dance" (distributed at last meeting) also touches on elements of Sustainable Forest Management (SFM)

DFA stands for Defined Forest Area (basically the TFL).

Dennis commented that some criteria may generate intense debate and discussion. He pointed out that the critical elements are given in the material in Sustainable Forestry Management System: Specifications Document (white binder).

8. Break

9. Value/Goal/Indicator exercise:

Using #3 of the criteria, Conservation of water and soil, group broke into two smaller working groups to develop Values, Goals and Indicators. Members were asked to focus on generating ideas rather than debating positions.

Comments after exercise:

- *bit of trouble deciding what goes where; i.e. what is the goal, what is the objective, etc.*
- *does it include issues outside defined forest area (DFA) or outside Weyerhaeuser or other majors?*
- *Exercise gave some sense of the complexity of the process.*

Discussion generated from exercise - the group can choose to broaden the scope or to stay within the defined forest area. Weyerhaeuser cannot ask the Valley, the Region or other forest companies to commit to this process. The advisory group can establish goals and values that may include or involve other organizations in the Region. The advisory group could become advisory to more than just Weyerhaeuser and may encourage other organizations to co-operate or to get involved in the process. Encouraging others comes under #6 of the SFM criteria, Accept societies responsibility for sustainable development.

10. Mission Statement:

Moved to next meeting

11. Workplans and meeting schedule:

Michelle presented two suggestions for how the group might want to tackle the values/goals/etc. work:

1. Divide into smaller working groups and then report back to whole group for comment and final approvals.
2. Whole committee does all the work together.

Discussion

- smaller groups defeats sectoral representation and input
- whole group is unwieldy
- need a good scribe for small group work
- could create working papers
- the issues need to be more focused, group needs a specific objective for the process to be manageable
- whole group develops core values, then pass on to working groups for further details

- given the amount of work, the group should go for general guiding principles. It is easy to get very specific.
- general principles could be used in future to look at specifics.
- six SFM criteria provide structure and direction for discussion.
- need to get into specifics to see how well big picture is doing.
- North Island Woodlands (NIW) broke into groups of four. Each group commented on each part. Each part was passed to each small group.
- use NIW process/report as model. There are some similarities.
- NIW information is always available to WIW group for reference.
- take some time to look at some of the NIW material for direction and examples.
- That information can be helpful. But this group said it didn't want to parrot that report.
- NIW material can be read at home.
- Work schedule can be laid out so group knows what criteria will be on the agenda and various background information (including parts of NIW report) can be sent out with minutes.
- Some reservations. Look at NIW examples if material is far enough removed from this process. Perhaps look at a number of examples after this group has had a chance to develop its own direction.

12.Next Meeting:

Wednesday, February 9, 2000

6:00 p.m. dinner

6:30 p.m. meeting

Location: Alberni-Clayoquot Regional District Office

3008 5th Ave.

Port Alberni.

Handouts

1. Newspaper article "Eco-certification in works"
2. Terms of Reference package

Attachments

1. Overheads from WIW overview presentation
2. Group Guidelines (revised)
3. Meeting schedule
4. Contact information for advisory group
5. Actions from January meeting